

Web Maintenance & Update Request

A completed request form must accompany each update request.

HOW TO SUBMIT YOUR REQUEST

1. Email to GSBS Web Team. You may copy text/content from the web and paste into this form or paste into a separate file such as a Word document file that you reference on this form and attach to your email.
2. Clearly indicate whether each content item is to be deleted, edited or added. Additionally, please indicate any specific formatting, emphasis or placement within your instructions.

Date of Request: 6/1/2008

Name: Ty

Email:

Contact No.: 9869

Type of request

(Check more than one if applicable.)

- | | |
|---|-------------------------------------|
| 1) Content Change | <input checked="" type="checkbox"/> |
| 2) Picture Change (Images will need to be attached to the email that contains the update request) | <input type="checkbox"/> |
| 3) Extensive rework of site/pages | <input type="checkbox"/> |
| 4) Broken Links | <input type="checkbox"/> |
| 5) New site/pages | <input type="checkbox"/> |
| 6) GSBS Essentials Newsletter | <input type="checkbox"/> |

URLs to be updated	
1.	http://gsbs.uth.tmc.edu/current_financial_info.htm
2.	

	Content Error/Content to Delete	Content Fix	Notes
1.		Effective September 1, 2008 the stipend level will be \$26,000 per annum.	Add text at the end of the existing paragraph under the heading "Graduate Student Stipends" in bullet point number 2.
2.	3. As part of the employee sign-up process, students must provide the following documentation: a valid passport, or state issued (not necessarily Texas) driver license with a photograph and an original Social Security Card, or a birth certificate.	3. As part of the employee sign-up process, students must provide documentation from the "List of Acceptable Documents" on the back of the I-9 Form (http://www.uscis.gov/files/form/I-9.pdf): one from List A OR one each from List B and List C.	

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URLs to be updated	
1.	http://gsbs.uth.tmc.edu/current_funding.htm
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3.	

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1.	Stephen Kry	Jennifer O'Daniel	Update the Aaron Blanchard Research Award In Medical Physics Current Award Recipient
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3.			

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URLs to be updated	
1.	http://gsbs.uth.tmc.edu/courses/gs140023.html
2.	
3.	
4.	
5.	

	Content Error/Content to Delete	Content Fix	Notes
1.	Fall, annually.	Spring, odd years.	
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	07/08/2009	09/09/2009