

*The University of Texas MD Anderson Cancer Center
UTHealth Graduate School of Biomedical Sciences*

GUIDELINES FOR STUDENT VIRTUAL CONFERENCE AWARDS

Due to the current COVID-19 travel restrictions, GSBS has a new category of awards to support costs associated with virtual attendance and participation in scientific conferences. This award provides up to \$200 to cover registration and other costs for attendance one such meeting per academic year and will have no impact on the eligibility of the student for a regular GSBS travel award in the same academic year.

The following criteria are considered when reviewing a request for travel funds:

1. The student has completed the Application for Student Conference Award and has submitted the Application and Abstract at least two weeks before requested conference. When your abstract has been accepted, **include the proof of acceptance** with the application form.
2. The student must be first-author of a presentation at the conference. The research that the student presents at the conference must be research performed as a UT-GSBS student. A student who has performed research prior to matriculating at GSBS may not use that research as the basis for this award.
3. The student must be in good academic standing.
4. The student must be current on all academic milestones (taking into account any extensions approved by Academic Affairs).
5. The student must have created an [ORCID account](#) that is public, updated, and linked to his/her myGSBS page.

* Students are encouraged to submit the Award Application as soon as possible, even if acceptance of abstract is pending.

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**APPLICATION FOR STUDENT VIRTUAL
CONFERENCE AWARD**

_____	Good Academic Standing
___	1 st Author/Abstract Accepted
_____	Last AC Mtg.
_____	Prev. Travel Award
_____	Pre.Cand. _____ Post Cand.

Requests for this award must be approved BEFORE the student participates in a remote online meeting. *Early application is highly recommended.* **The deadline for submission of an application is at least two weeks prior to the virtual/online meeting.** This form and an **abstract** (*include proof of acceptance*) should be submitted online via attachment to the Office of Academic Affairs thru Ms. Joy Lademora (Joy.Lademora@uth.tmc.edu).

Name of Student

Advisor

ORCID #

Term of First Enrollment

Department

Name of Meeting

Meeting Sponsor/Organizer

Date of Meeting

Has your paper or poster been officially accepted? Yes No Pending

Will your appointment at your parent institution (MD Anderson or UTHealth) be terminated prior to the completion of the conference? Yes No

Estimated Expenses:

Registration Fee \$

Other Fees \$

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TOTAL ESTIMATED COST: \$

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Please list the name and email address of the person who will assist you in administering funds and travel reimbursement for this meeting.

Name	Email Address	Phone
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Signature of Student	Phone	Date
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Signature of Advisor	Phone	Date
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