Communicating through Technology: Effective Communication for Tele- and Video- Conferencing

Friday, March 2, noon-3 p.m.
GSBS Large Classroom, BSRB S3.8371

This intensive workshop: presented by language connectED, an educational consulting firm, is designed to challenge graduate students and postdocs to notice the unique demands of communicating through technology and develop language and strategies to overcome such demands. Attendees will engage in practice activities that promote clear messaging, strategies for managing interruptions and respecting time constraints, language for presenting charts and graphs, and the role of non-verbal communication when communicating through technology.

Included topics:
- The challenges and uses of tele- and video- conferencing
- Tips, strategies, and language to manage interruptions
- Language for direct messaging
- The role of time-respecting and managing it
- Language for presenting graphs/charts through technology
- Language for making requests, clarifying a message, and polite messaging
- Reading the audience and the role of body language

Registration deadline: Tuesday, Feb. 27 | Register at go.uth.edu/GSBS-CD-LC3218

Refreshments provided to registrants.