

MD Anderson Cancer Center and UT Graduate School of Biomedical Sciences
FALL 2020
GS21 1723 Cancer Research Administration and Management, **Pre-Award**
 3:00 p.m. – 6:00 p.m. Wednesdays
Location: Virtual

First Day of Class: **9/2/20**
 Last Day of Class: **12/16/20**
 Final Exam Week: **12/14-18/20**
 Grades Due to GSBS: **12/22/20**

Course Requirements:

- Formal registration through UT Graduate School of Biomedical Sciences (GSBS)
- 85% Class attendance required (up to 2 absences allowed)

WEEK	DATE	TOPIC	INSTRUCTOR/ GUEST LECTURER
1	9/2/20	Dr. Bast: Introduction to Cancer Research Administration Introduction to Research Administration	Robert Bast, Jr. MD * Jennifer Husmo, MBA, CRA, CPRA, CFRA
2	9/9/20	Introduction to Research Administration (cont'd)	* Jennifer Husmo, MBA, CRA, CPRA, CFRA
3	9/16/20	What is a Research Administrator?	* Enrique "Rick" Valdez, MBA
4	9/23/20	What is a Research Administrator? (cont'd)	* Enrique "Rick" Valdez, MBA
5	9/30/20	Community Engagement NIH CTSA Program, The Center for Clinical and Translational Sciences (CCTS)	Lorna McNeill, PhD Dan Karp, MD
6	10/7/20	Compliance & Regularity Overview	* Enrique "Rick" Valdez, MBA
7	10/14/20	Sponsors and Funding Cycle	*Toyin Babarinde, PhD Robert Langley, PhD
8	10/21/20	Pre-Award Administration	*Jennifer Husmo, MBA, CRA, CPRA, CFRA
9	10/28/20	Dr. Bast: <i>The Emperor of All Maladies</i> (1 st 30 minutes) Proposal Development	Robert Bast, Jr., MD *Enrique "Rick" Valdez, MBA Alan McClelland, PhD
10	11/4/20	Budget Preparation	*Paolo Mangahas, PhD, MBA Jaime Farias, MBA
11	11/11/20	Grant Proposal Development Workshop	*Toyin Babarinde, PhD Ersulan Hampton, MBA, CRA
12	11/18/20	Dr. Bast: <i>The Emperor of All Maladies</i> (1 st 30 minutes) Proposal Review Process MDACC INTEREST	Robert Bast, Jr., MD Sam Shelburne, MD Sanjay Shete, PhD
	11/25/20	THANKSGIVING HOLIDAY - No Class	
13	12/2/20	Dr. Bast: <i>The Emperor of All Maladies</i> (1 st 30 minutes) Award Received	Robert Bast, Jr., MD *Enrique "Rick" Valdez, MBA Eboni Pettus, MBA, CRA
14	12/9/20	Not Funded, Now What?	*Enrique "Rick" Valdez, MBA Paolo Mangahas, PhD, MBA
15	12/16/20	Final Presentations	All lecturers

*Lead Instructor of specific class.

Dates and topics are subject to change at the discretion of the Course Director or Lead Instructor.

**Contact Information
MD Anderson Cancer Center**

Course Director	Robert C. Bast, Jr., MD Professor and VP Office of Translational Research rbast@mdanderson.org	Course Co-Director	Samuel Shelburne, MD, PhD Associate Professor Infectious Disease sshelburne@mdanderson.org
Program Manager	Ersulan Hampton, MBA, CRA Project Director, Translational Research Office of Translational Research 713-563-0639 ehampton@mdanderson.org	Co-Program Manager	Toyin Babarinde, PhD Associate Director, Research Planning & Dev Head & Neck Surgery 713-745-3599 tababarinde@mdanderson.org
Co-Program Manager	Enrique “Rick” Valdez, Jr., MBA Program Director, Health Disparities Research Health Disparities Research 713-745-6778 evaldez1@mdanderson.org	Co-Program Manager	Jennifer Husmo, MBA, CRA, CPRA, CFRA Department Administrator, Infectious Disease 713-563-4270 jahusmo@mdanderson.org

**Contact Information
Graduate School of Biomedical Sciences (GSBS)**

GSBS	Eric Swindell, PhD. Assistant Dean of Graduate Education Eric.C.Swindell@uth.tmc.edu	GSBS	Lourdes (Bunny) Perez Administrative Assistant II Dean’s Office 713-500-9871 Lourdes.V.Perez@uth.tmc.edu
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