

MD Anderson Cancer Center and UT Graduate School of Biomedical Sciences  
**GS21 1733** Cancer Research Administration and Management, **Post-Award**  
**SPRING 2020**  
 3:00 p.m. – 6:00 p.m. Wednesdays  
**Location: GSBS Small Classroom, BSRB S3.8367**

First Day of Class: **1/15/2020**  
 Last Day of Class: **4/22/2020**  
 Final Exam Week: **4/27/20-5/1/20**

**Course Requirements:**

- Formal registration through UT Graduate School of Biomedical Sciences (GSBS)
- Prerequisite: GS21 1723, Pre-Award
- 85% Class attendance required (up to 2 absences allowed)

<b>WEEK</b>	<b>DATE</b>	<b>TOPIC</b>	<b>INSTRUCTOR/ GUEST LECTURER</b>
1	1/15/20	Fundamentals of Post-Award Administration	*Enrique “Rick” Valdez, MBA Jaime Farias, MBA
2	1/22/20	Your Cancer Center got the award...now what?	*Enrique “Rick” Valdez, MBA Jaime Farias, MBA
3	1/29/20	Award Management	*Jennifer Husmo, MBA, CRA, CPRA, CFRA
4	2/5/20	Award Management (cont’d)	*Jennifer Husmo, MBA, CRA, CPRA, CFRA
5	2/12/20	Project Management Basics Leadership and Communication Personnel & Performance Mgmt./Key Performance Metrics	*Enrique “Rick” Valdez, MBA Emily Roarty, PhD
6	2/19/20	Contracts and Purchasing Records Management	*Jennifer Husmo, MBA, CRA, CPRA, CFRA
7	2/26/20	Human Resource Management	*Jennifer Husmo, MBA, CRA, CPRA, CFRA
8	3/4/20	Ethics and Professionalism	*Enrique “Rick” Valdez, MBA Paolo Mangahas, PhD, MBA
	<b>3/11/20</b>	<b>SPRING BREAK – No Class</b>	
9	3/18/20	Facility Management	*Jennifer Husmo, MBA, CRA, CPRA, CFRA Larry Coffey, MS
10	3/25/20	Clinical Trials Administration I	*Brittan Sweetin, BS
11	4/1/20	Clinical Trials Administration II	*Brittan Sweetin, BS
12	4/8/20	Collection and Dissemination of Information	*Toyin Babarinde, PhD
13	4/15/20	Data Quality and Management Intellectual Property & Technology Transfer	*Ebony Pettus, MBA, CRA Toyin Babarinde, PhD
14	4/22/20	Special Circumstances Closeouts	*Paolo Mangahas, PhD, MBA Enrique “Rick” Valdez, MBA
15	4/30/20	Final Presentations	All lecturers <b>(Thursday, 1p – 3p / Location: TBD)</b>

*\*Lead Instructor/Guest Lecturer of specific class*

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**Contact Information  
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