

The University of Texas MD Anderson Cancer Center UTHealth Graduate School of Biomedical Sciences (GSBS)
HEALTH INSURANCE CERTIFICATION GUIDE FOR FALL 2017

- Log-In to MyUTH: https://my.uth.tmc.edu/psp/myuth/MYUTH/ENTP/h/?tab=UT_EP_NVT_SIGNON
 Under your Holds or To Do List, click on “Health Insurance Certification”
- Answer the question “Will You Have Health Insurance” for 2017 Fall term.

Student Financials

Health Insurance Certification

2013 Fall

Will You Have Health Insurance?

Questions apply to: 2013 Fall

I currently do not have Health Insurance
 I have stud. insurance, but will need to renew it
 I will have Health Insurance that will cover me
[Click here for information about Student Health Insurance.](#)

CANCEL

See below on how you should answer for 2017 Fall, depending on your circumstance.

How to answer:

Select:	If this circumstance applies to you:	Go to Page:
<input type="radio"/> I currently do not have Health Insurance	- You do not have any health insurance for the upcoming 2017 Fall term.	2
<input type="radio"/> I have stud. insurance, but will need to renew it	- You paid for ‘student’ health insurance for 2017 Summer term, and will need to renew it for 2017 Fall term.	2
<input type="radio"/> I will have Health Insurance that will cover me.	- You are a GSBS or MD/PhD Graduate Research Assistant (GRA), receiving a paycheck and ‘employee’ health insurance through UTHealth, MD Anderson, or other partnering institution. - You have other health insurance (through your spouse, parents, U.S. Army, private, or other)	3

Please NOTE:

- **‘Employee’ health insurance and ‘Student’ health insurance are NOT the same.**
 (Page 6 provides examples and type of insurance card/s you should have.)
- If you purchased ‘Student’ health insurance for 2017 Summer term and will need to purchase it again for 2017 Fall term, you must answer, **“I have stud. insurance, but will need to renew it.”** ‘Student’ health insurance only covers one term at a time.

If you answered

- I CURRENTLY DO NOT HAVE HEALTH INSURANCE or
- I HAVE STUD. INSURANCE, BUT WILL NEED TO RENEW IT

- Disability Insurance Availability screen will appear:

Disability Insurance Availability

[Click here for more information on disability insurance.](#)

Professional disability insurance may be available for your program of study. For more information on availability and eligibility, click on the hyperlink above.

Please select the radio button below to acknowledge that you are aware that disability insurance may be available for purchase at your own expense. (SF Msg: 24000, 14)

I am aware that Disability Insurance may be available.

CLICK TO CONTINUE

CANCEL

You must click. It shows you are aware.

Please NOTE: You are only certifying that you are aware Disability Insurance is available. You are not signing up for it nor will you be charged for it in Campus Solutions.

- Release of Information Consent screen will appear:

Release of Information Consent

By clicking the Confirm button below, you have indicated that you do not have private insurance and acknowledge that a fee for health insurance will be assessed to your student account upon enrollment.

In addition, you are consenting to the release of personal information to the UT Health Science Center Insurance Provider for the issuance of the policy.

Repatriation and Medical Evacuation coverage for International Students is provided by this policy. (SF Msg: 24000, 11)

CONFIRM

CANCEL

*** DO NOT CLICK CONFIRM until you are sure you have answered the health insurance question correctly. Once you Confirm, your answer cannot be changed on-line. ***

Select **Confirm** to complete/finalize the certification.
You will notice your Health Insurance Certification Hold removed.

Check your account balance in MyUTH. There will be a **\$780 Health Insurance Fee** on your account, because your answers indicate you do not have health insurance coverage for the upcoming 2017 Fall term, and need to purchase 'student' health insurance. **It is your responsibility to pay this fee.**

If you realize you made an error and have already confirmed your certification, **please contact UT Auxiliary Enterprises** (☎ 713-500-8400, ✉ student-insurance@uth.tmc.edu) with the correct information.

Please NOTE: The Bursar's Office will assess a **\$25 late payment fee in your account, if there is any outstanding balance remaining after August 25, 2017.**

If you answered

o I WILL HAVE HEALTH INSURANCE THAT WILL COVER ME

- Insurance Policy Information screen will appear.

Enter your insurance information: (you must enter valid information)

Insurance Policy Information

Insurance Company Name: BCBS

Policy Number: Check insurance card

Effective Date: []

Student Policy Owner

Yes, I am the Policy Holder No, I am not the policy holder

Answer "Yes" if you are the policy holder.

Each item can be located on your insurance card.
"Policy Number" is your Benefits ID#, not your Group#.
"Effective Date" is your Coverage Date.
Lost or can't locate your card? If you have BCBS (Blue Cross Blue Shield), call **BCBS 866-882-2034** to obtain your Benefits ID#, and request that a new card be mailed to you.

If you are not the policy holder, select **"No, I am not the policy holder"** and enter name of the policy holder:

Insurance Policy Information

Insurance Company Name: BCBS

Policy Number: Check insurance card

Effective Date: []

Student Policy Owner

Yes, I am the Policy Holder No, I am not the policy holder

Policy Holder Name: Not me

CLICK TO CONTINUE

Answer "No" if you are not the policy holder, and are on someone else's insurance plan. Enter name of policy holder.

Please be aware that if the information and policy number you provide is invalid, the requirement for proof of coverage to UT Auxiliary Enterprises has not been satisfied, and it is possible that you may be charged \$780 'student' health insurance fee for the 2017 Fall term.

- Disability Insurance Availability screen will appear:

Disability Insurance Availability

[Click here for more information on disability insurance.](#)

Professional disability insurance may be available for your program of study. For more information on availability and eligibility, click on the hyperlink above.

Please select the radio button below to acknowledge that you are aware that disability insurance may be available for purchase at your own expense. (SF Msg: 24000, 14)

I am aware that Disability Insurance may be available.

CLICK TO CONTINUE

CANCEL

You must click. It shows you are aware.

Please NOTE: You are only certifying that you are aware Disability Insurance is available. You are not signing up for it nor will you be charged for it in Campus Solutions.

- Private Insurance for Student Confirmation screen will appear:

Private Insurance for Student Confirmation

By clicking the "Confirm" button, you are certifying that you have private health insurance that will provide coverage for you throughout the entire term and that all information you have provided is true and complete.

International students must have Repatriation and Medical Evacuation coverage in addition to your health insurance coverage. If the policy you provided above does not provide this coverage, a fee will be added to your student account upon enrollment.

I understand that all students enrolled at The University of Texas Health Science Center at Houston (UTHealth) are required to have and maintain health insurance coverage on a continual basis while enrolled at UTHealth. I further understand and agree that my failure to have and maintain such health insurance coverage may result in the cancellation of my registration. I understand and agree that I am responsible for any and all charges related to my medical care.

I hereby certify that I have and will maintain current health insurance coverage while enrolled as a student at UTHealth. I understand that the information and certification herein provided will be relied upon by UTHealth, and I waive and release any claims against UTHealth in connection with my failure to have and maintain required health insurance coverage while enrolled at UTHealth.

In addition, you are acknowledging that all insurance information provided is subject to verification and you are consenting to the release of personal information to the insurance carrier you identified above for the purpose of coverage verification. (SF Msg: 24000, 9)

CONFIRM

CANCEL

*** DO NOT CLICK CONFIRM until you are sure you have answered the health insurance question correctly. Once you Confirm, your answer cannot be changed on-line. ***

Select **Confirm** to complete/finalize the certification.

Check your account balance in MyUTH. **Please NOTE:** The Bursar's Office will assess a **\$25 late payment fee in your account, if there is any outstanding balance remaining after August 25, 2017.**

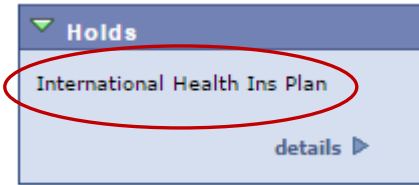
If you are an [international student](#), please go to Page 5 for additional information.



CONTACT FOR QUESTIONS RELATED TO 'STUDENT' HEALTH INSURANCE:
 UT Auxiliary Enterprises | ☎ 713-500-8400, ✉ student-insurance@uth.tmc.edu

INTERNATIONAL STUDENTS

You will see the following Hold in your myUTH account:



As part of a mandate by UT System Board of Regents, all international students are required to:

- (a) purchase/enroll in 'student' health insurance, or
- (b) complete an electronic waiver if you have 'employee' or other/private health insurance.

If you are a paid GRA and have 'employee' or other/private health insurance, you must submit an electronic waiver through the Academic HealthPlans (AHP) website (www.uthouston.myahpcare.com). **An email reminder that includes more information is sent by UT Auxiliary Enterprises each semester. It is highly recommended that you complete the On-Line Waiver Process as soon as you receive their email, or weeks before the posted deadline by UT Auxiliary Enterprises!**

The International Health Ins Plan Hold is removed by UT Auxiliary Enterprises after your waiver is reviewed and approved by AHP, and UT Auxiliary Enterprises receives said approval notice. Once the Hold is removed, a **\$35 Evacuation/Repatriation Fee** (for Fall 2017 semester) is added to your account. **It is your responsibility to pay this fee.**

Please be aware that if you do not complete the On-Line Waiver Process by the posted deadline, the system will enroll you to purchase 'student' health insurance, and you will be charged \$780 'student' health insurance fee for the 2017 Fall term. It is your responsibility to pay this fee.

Please NOTE: The Bursar's Office will assess a \$25 late payment fee in your account, if there is any outstanding balance remaining after August 25, 2017.

CONTACT FOR QUESTIONS RELATED TO 'STUDENT' HEALTH INSURANCE OR THE ON-LINE WAIVER PROCESS (INTERNATIONAL STUDENTS):

UT Auxiliary Enterprises

☎ 713-500-8400, ✉ student-insurance@uth.tmc.edu



SOME EXAMPLES OF HEALTH INSURANCE CARDS

CARD A: 'Employee' UT Select / BCBS Insurance Card

Subscriber Name: _____
 Identification Number: _____
UTSO _____

Plan Name: UT SELECT (PPO)

Group Number: **071778** Family Care \$30
 Coverage Date: **10/01/12** Specialist Care \$35
 Network Number: **PTXOA** Emergency Room \$150

FAMILY
 Benefits summary available
 at www.bcbstx.com/ut

PPO

Note Card A type will have Group Number **071778**.

Note the difference

CARD B: 'Student' BCBS Insurance Card or 'Student' Evacuation/Repatriation Insurance Card

Subscriber Name: _____
 Identification Number: _____
ZGP _____

Plan 1

Group Number: **101504** Emergency Room \$75
 Coverage Date: **08/27/12** RX Generic Copay \$10
 Network Number: **PTXOA** RX Brand Copay \$15
 Member Effective: **08/27/12**

SINGLE TDI

RxBIN: 011552
 RxPCN: BCTX

PPO Rx

Note Card B type will have Group Number **101504**.

** LOST OR CAN'T LOCATE YOUR CARD? If you have BCBS (Blue Cross Blue Shield), call BCBS 866-882-2034 to obtain your Benefits ID#, and request that a new card be mailed to you. **

What type of health insurance card should you have?

You receive a paycheck and 'employee' health insurance through UTHealth or MD Anderson:

Status	Insurance Card	Comments
Non-international	Card A	For medical visits. Prescription coverage is through Medco.
International	Cards A & B	Card A: for medical visits. Prescription coverage is Medco. Card B: for evacuation/repatriation coverage. <u>Do not</u> use this card for your medical doctor visits.

You do not have 'Employee' or other health insurance, and you purchased 'Student' health insurance:

Status	Insurance Card	Comments
Non-international	Card B	For medical needs.
International	Card B	For medical needs <u>AND</u> evacuation/repatriation coverage.