

Results of the Ph.D. Candidacy Examination

The Chair of the Examining Committee is to submit this results form and the evaluation form to the Office of Academic Affairs (BSRB 3.8344) for transmittal to the Academic Standards Committee as soon as possible after the examination. Please refer to the attached guidelines for more detailed instructions.

Student Name: _____ **Exam Date:** _____

Graduate Program: _____ **Type of Exam:** On-Topic Off-Topic

Exam Result: Unconditional Pass/Bypass MS Degree Conditional Pass* Re-examination Fail

The Exam Committee is satisfied with the Turnitin evaluation of the student's exam proposal:

Yes No

Exam Committee: *(Please type or print faculty names under signature lines)*

Chair

Program Director _____ (approval for MS Bypass, Medical Physics Students Only)

This section is to be completed ONLY if the result is a Conditional Pass or Re-examination

Indicate section(s) of the exam where development is needed (check all that apply):

Oral Presentation/Exam Written Proposal Breadth of Knowledge

Note: The Chair will provide the student a written description of the major deficiencies to be addressed along with a deadline for retaking the exam. The letter is to be copied to the GSBS, the student's advisor and all members of the Exam Committee.

Indicate whether the student should bypass the M.S. degree. For a fail result, do not indicate whether student should complete an M.S. degree. Instead, contact the Office of Academic affairs immediately.

Bypass M.S. Do Not Bypass M.S. Defer decision pending final resolution of exam

Chair, GSBS Academic Standards Committee _____

*A re-examination cannot result in a conditional pass. Only an Unconditional Pass or Fail are possible outcomes

***Submit this form along with a memo that states the conditions and estimated date of resolution of the conditional pass; please do not hold on to this form until the conditional pass is resolved.**

Guidelines for the Ph.D. Candidacy Exam

DEFINITIONS

UNCONDITIONAL PASS: The student passes with no conditions/deficiencies.

CONDITIONAL PASS: The student passes, but with conditions. In a separate memo, the exact nature of the conditions/deficiencies should be described, along with the mechanism by which the student should resolve them and the estimated date for resolution (within one year after exam date). The conditions may include completion of the M.S. degree. The Chair of the Exam Committee serves as a member of the student's Advisory Committee during the resolution period and must provide a memo certifying to the Office of Academic Affairs (OAA) when the student has resolved the conditional pass. If the M.S. bypass was deferred originally, the committee's choice should also be indicated to OAA upon resolution of the condition.

RE-EXAMINATION: The committee elects to re-examine the student before rendering a decision. In a memo to the OAA, the advisor, the student and all committee members, the Chair of the committee should describe specific needs for improvement, any areas of strength, conditions for re-exam and a deadline for the re-exam (the GSBS maximum is one year after original exam, but usually an earlier time is specified). It is advised that the student meet with and receive advice from each committee member prior to the re-exam. Possible results of the re-exam are Unconditional Pass or Fail and students may be re-examined only once. The Chair of the Exam Committee must separately communicate to OAA the result of the re-exam using a second copy of this form,

FAIL: The committee has decided, with the reasons stated in a separate memo, that the student has failed the candidacy exam and does not have the potential to successfully complete the Ph.D. program. After the exam, the student's Advisor, in consultation with the Advisory Committee, will determine whether the student should be granted the opportunity to complete a terminal M.S. degree. The Chairs of the Exam Committee and the Advisory Committee are encouraged to contact the GSBS Associate Dean for Academic Affairs for guidance.

The Exam Committee must also complete an Evaluation of Candidacy Exam Performance form, which is to be submitted to OAA together with the Results form.